

ANNUAL COUNCIL

8 May 2017

APPOINTMENT OF EXECUTIVE AND LEADER'S SCHEME OF DELEGATION AND CABINET PROCEDURE RULES

Report of the Director for Resources

Strategic Aim:	All	
Exempt Information	No	
Cabinet Member(s) Responsible:	Mr T Mathias, Leader, Portfolio Holder for Finance and Places (Highways, Transport and Market Towns)	
Contact Officer(s):	Debbie Mogg, Director for Resources	01572 758358 dmogg@rutland.gov.uk
	Natasha Brown, Corporate Support Coordinator	01572 720991 nbrown@rutland.gov.uk
Ward Councillors	Not relevant	

DECISION RECOMMENDATIONS

That Council

1. Notes the membership of the Cabinet and the portfolios allocated to Cabinet Members as shown at Appendix A; and
2. Notes the Cabinet Procedure Rules which incorporate the Leader's Scheme of Delegation at Appendix B and agrees to its inclusion in the Constitution.

1 PURPOSE OF THE REPORT

- 1.1 To inform Council of the Cabinet membership, portfolios and scheme of delegation.

2 BACKGROUND AND MAIN CONSIDERATIONS

- 2.1 The Council operates a Leader and Cabinet Executive model. Under this model, all Executive functions are the responsibility of the Leader who may then delegate further to the Cabinet, Committees of the Cabinet, Cabinet Members and Officers.
- 2.2 The Leader must appoint a Deputy Leader and up to eight other members to form the Executive. Rutland County Council uses the term Cabinet to describe its Executive.
- 2.3 The Leader is required to confirm the appointment of the Cabinet and delegations of his executive functions, to the Annual Council meeting. The details of the

Cabinet are shown at **Appendix A** and the Scheme of Delegation is appended to the Cabinet Procedure Rules at **Appendix B**.

2.4 The Cabinet Procedure Rules attached at **Appendix B**, incorporate the Leader's Scheme of Delegation. These procedures have been reviewed and updated to ensure they reflect the correct up to date legislative requirements and current practice. There are no changes to the way Cabinet operates, and no amendments to the decision making powers of Cabinet.

2.5 The Leader has decided that executive decisions will continue to be taken collectively by the Cabinet, unless there are existing delegations in place for Officers.

3 CONSULTATION

3.1 The Constitution Review Working Group was briefed on the requirement to bring this paper to Council, at its meeting in April 2017.

4 ALTERNATIVE OPTIONS

4.1 None, these are statutory requirements.

5 FINANCIAL IMPLICATIONS

5.1 There are no financial implications arising from this report.

6 LEGAL AND GOVERNANCE CONSIDERATIONS

6.1 As set out in Section 2.

7 EQUALITY IMPACT ASSESSMENT

7.1 An Equality Impact Assessment (EqIA) has not been completed because there are no service, policy or organisational changes being proposed.

8 COMMUNITY SAFETY IMPLICATIONS

8.1 There are no community safety implications arising from this report.

9 HEALTH AND WELLBEING IMPLICATIONS

9.1 There are no health and well-being implications arising from this report.

10 BACKGROUND PAPERS

10.1 None

11 APPENDICES

11.1 Appendix A: Cabinet Membership and portfolio details

11.2 Appendix B: Cabinet Procedure Rules

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.